



Bharat Academy & Sciences

TRANSFER CERTIFICATE REQUEST FORM

Bharat Academy & Sciences
Howrah, Uluberia

To,
The Principal
Bharat Academy & Sciences
Add- Off – NH 16, Banitabla,
Uluberia - 711316

Date:

Subject: Request for Issuance of Transfer Certificate for -

[Student's Name]

Student Details:

1. **Full Name of Student:** _____
2. **Date of Birth:** _____ (DD/MM/YYYY)
3. **Grade/Class:** _____
4. **Registration no:** _____
5. **Father's Name:** _____
6. **Mother's Name:** _____
7. **Address:** _____

8. **Contact Number (Guardian/Parent):** _____
9. **Reason for Transfer (Brief Explanation):** _____



Bharat Academy & Sciences

Details of New School (if applicable):

1. Name of New School (if applicable): _____
2. Address of New School:

3. Date of Admission to New School (if applicable): _____

Declaration:

I, the undersigned, hereby request that a Transfer Certificate be issued for the above-mentioned student. I understand that this certificate will be issued only after the settlement of all dues (if any) with the school, and upon completion of any formalities required by the school.
I also confirm that the details provided in this form are accurate and true to the best of my knowledge.

Guardian/Parent's Name: _____

Guardian/Parent's Signature: _____

Date: _____

For School Use Only:

1. TC Issued Date: _____
2. Admission Number: _____
3. Class and Section: _____
4. School Dues Cleared (Yes/No): _____
5. Remarks:

Principal's Signature:

School Seal:

