



# Bharat Academy & Sciences

**Request for Salary Slip Form**  
**Bharat Academy & Sciences**  
**Howrah, Uluberia**

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**Staff Details:**

- **Full Name:** \_\_\_\_\_
- **Designation:** \_\_\_\_\_
- **Employee ID:** \_\_\_\_\_
- **Department:** \_\_\_\_\_
- **Contact Number:** \_\_\_\_\_

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**Salary Slip Request Details:**

- **Month/Year of Salary Slip Requested:** \_\_\_\_\_
- **Reason for Request:**
  - o Personal Record
  - o Loan/Bank Requirement
  - o Tax Filing
  - o Other (Please specify): \_\_\_\_\_

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**Declaration:**

I request the issuance of my salary slip for the mentioned month/year. I confirm that the details provided above are correct.

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**Staff Member's Signature:**

**Date:** \_\_\_\_\_

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**For Office Use Only:**

- **Salary Slip Issued on:** \_\_\_\_\_
- **Remarks:** \_\_\_\_\_

**Authorized Signatory:**

**School Seal:**

